

## OUTLINE PROJECT PROPOSAL (OPP)

### Project Title: Footpath Improvements

Release	Draft
Version Number	1
Date	1 4/2011
Author of OPP	Aidan Cooper
Portfolio	
Directorate	Environment
Division	Housing

The sections below should be completed after the appropriate Member of COMT has approved the OPP and a Project Sponsor and Project Manager has been identified. The OPP and Project Categorisation Tool should then be sent to the Council's Project Management Office (PMO) for registration on SharePoint.

Project Manager	Aidan Cooper
Project Sponsor	Nick Cross

Project Type	B
Approved by	Nick Murphy

## 1. PROJECT OUTLINE

In response to concerns from both management and residents about the quality of the public space around their homes, a funding programme of external improvement projects was approved. The general condition of footpaths across the city is poor due to age, lack of investment and recent severe winters. Members have approved a significant investment from the general fund of £750,000 and it is proposed that adding the improvement of housing owned footpaths around our elderly person's schemes to the value of £250,000 to this project will not only safeguard our vulnerable residents but also realise cost savings and efficiencies. Stock condition data from the city council's SOMAP system together with direct feedback from scheme management officers and the repairs history will be used to target this investment to where it is needed most. The proposed improvements will help to nurture and sustain the sense of pride and local identity that is already developing through the completed and on going Decent Neighbourhood investment across the city.

*In no more than a couple of sentences, explain what triggered the need for the project and describe the existing environment and how this will change as a result of the project.*

## 2. STRATEGIC FIT/CHANGE IMPERATIVES

### Principal Aims

*Tick one or more of the following:*

	To improve efficiency <i>ie: can demonstrate cashable savings for a minimum period of 3 years</i>
✓	To support a Member led initiative <i>ie: intended to satisfy a Portfolio requirement</i>
	To meet legal, statutory or policy requirements <i>ie: reasons unconnected with business performance</i>
	Included in the Corporate Improvement Plan
✓	Included in a Business Plan
✓	To be delivered with council partners
<i>Insert Programme name and any sub-programmes</i>	Part of a Decent Neighbourhoods Programme

## 3. STAKEHOLDERS

### 3.1. Key Stakeholders

*Describe who will benefit from the project and how.*

*Stakeholder:* vulnerable and elderly tenants

*Impact:* improved quality of life, appearance of trip free footpaths.

### 3.2. Council Wards

*Will the project significantly impact upon a particular Ward?*

*Ward affected:* potentially all wards depending on the condition data results.

*Impact:* improved reputation, reduced injuries and liability claims

### 3.3. Project Dependencies

*Will the project be significantly impacted by, or will it significantly impact upon, other programmes or projects? Please identify the programme/s/project/s.*

*Programme/Project: General funded footpath improvements (£750,000)  
Impact: safer streets.*

## 4. ESTIMATED TIMESCALES

*Project Start Date: 1 April 2011*

*Project End Date: 31 March 2012*

## 5. ESTIMATED TOTAL COST

*£250,000*

## 6. FUNDING

*Explain proposals to fund the project. This may be for example, through allocated Capita days / external grant / Portfolio capital / Divisional or Directorate revenue.*

### 6.1. Funding source

*Funding is within the Housing Revenue*

### 6.2. Internal resource requirements

*HSP*

*Feasibility funding request*

*Amount required: £ N/A*

## 7. KEY ACTIONS

*What key actions need to occur to implement the project?*

- Identify priority list of areas to be improved
- Obtain scheme approval
- Specify requirements and confirm costs are within budget
- Monitor and report progress to Programme Board

## 8. KEY RISKS

*What are the key events or situations that could cause your project to fail?*

- Lack of resources allocated to the project.

## 9. ATTACHMENTS

*Please attach completed Project Categorisation Tool – GOLD, SILVER, BRONZE*